

GOAL ACADEMY POLICY

Public Comment Policy

Section: B-School Board Governance and Operations

Policy Number: B-3

Policy Name: Public Comment Policy

Approval Authority: Board of Directors

Responsible Executive: Sr. Director of Operations/Human Resources

Responsible Office: Sr. Director of Operations

Originally Issued:

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1. Policy Statement

GOAL Academy's Board of Directors (Board) shall set aside part of each regular Board meeting for general public comments in accordance with policy guidelines

2. Reason for Policy

GOAL Academy is committed to allowing members of the public an opportunity to offer comments and suggestions for the efficient and effective administration of the school.

3. Who Should Read This Policy

All members of the GOAL Academy community

4. Related Documents

5. Contacts

Sr. Director of Operations

6. The Policy

GOAL Academy ("GOAL") is committed to allowing members of the public an opportunity to offer comments and suggestions for the efficient and effective administration of the school. Therefore, GOAL's board of directors ("**Board**") shall set aside part of each regular Board meeting for general public comments, unless the Board, in its discretion, determines that such comments shall be limited to specific items on the meeting's agenda. Members of the public are invited to address the board in accordance with the following guidelines:

- (1) Anyone desiring to address the Board must sign up with the Board prior to such meeting. A sign-up sheet will be available at the meeting location 30 minutes prior to the start of the meeting. The sign-up sheet shall require, at a minimum, the speaker's name, address, phone number, and a short description of the topic he or she wishes to discuss.

- (2) Individuals will be invited to speak for up to three minutes.
- (3) The public comment portion of the agenda will last for 15 minutes. The Board may extend the public comment period an additional 15 minutes (for a total of 30 minutes) by a majority vote. By unanimous vote, the Board may extend the public comment period for such time as determined by the Board.
- (4) Individuals on the sign-up sheet who are not permitted to speak due to time constraints will be carried over to the next regular meeting of the Board and shall be placed first on the public comment agenda.
- (5) Individuals may only address the Board after being recognized by its Chairman.
- (6) The subject of public comments shall be relevant to matters within the scope of the Board's duties, responsibilities, powers, and authority.
- (7) Any Board member may ask the speaker questions and any time used in asking, and responding to, such questions will not be counted against such person's three-minute time allotment.
- (8) Discussions between individual speakers and the audience shall not be allowed.
- (9) Speakers will be civil in their language and presentation. Obscene, abusive, or defamatory language shall not be allowed.
- (10) Individuals shall not speak about personnel issues involving specific GOAL employees or student issues involving specific GOAL students.
- (11) A maximum of three individuals may speak on the same subject. If multiple individuals wish to speak on the same subject the Board recommends they choose one speaker for the group.
- (12) Three individuals may pool their time to allow a group representative a total of seven minutes for addressing the Board. Those individuals intending to yield their time must be present at the meeting when their names are called to confirm their willingness to do so. If individual speaking times are reduced at the meeting, pooled times will also be reduced. Individuals who speak for less than their allotted time may not yield their remaining time to another speaker.
- (13) Allowing public comment is not intended to require the Board to answer impromptu questions. Action on items raised during the public comment period will be at the discretion of the Board.
- (14) Individuals may not speak on the same subject more than two times in any 12-month period.

- (15) Individuals must speak on the topic identified when requesting to speak; failure to stay on topic will result in forfeiture of the remaining time allotted to such individual.

In its discretion, the Board may, but is not obligated to, allow public comments at special meetings of the board. Written communications to the Board are always welcome.

This Public Comment Policy shall remain in effect until it is altered, modified, or rescinded by resolution of the Board.